**NADIA’S MAKEUP ARTISTRY**

**Terms and Conditions**

**1. Definitions**

**Client**: The recipient of the service and name listed on the booking form.

**Makeup Artist**: Nadia’s Makeup Artistry.

**Agreement**: The contract that exists between the client and Nadia’s Makeup Artistry for the agreed Fee.

**Fee**: The amount payable by the Client to the Makeup Artist for the services listed above.

**Event**: Relates in principle to the date whereby the event or the wedding takes place.

**Party**: Additional members of the bridal party or any other persons needing makeup on the day.

**Working Day**: A normal business day, not to include weekends or bank holidays.

**2. Securing the booking of the event**

The booking of the Event is only reserved once the Client has paid the deposit of 50% of the Fee to the Makeup Artist. Please refer to paragraph 5, Cancellations by the Client, for information regarding cancellation charges. Arranging a trial only does not reserve the Makeup Artist’s services for the Event.

**3. Payment**

Payment can be made in cash or via bank transfer. Cheques will not be accepted.  The deposit of 50% of the Fee paid by the Client will be deducted from the final Fee.  The balance of the Fee is to be paid in full by the Client seven (7) Working Days before the Event unless otherwise agreed with Nadia’s Makeup Artistry. Failure to pay the Fee within the stated time will result in the Event date being released.

**4. Responsibility of the Client**

The Client shall inform the Makeup Artist of any issues that may affect the use of any equipment or products. This includes but is not limited to sensitivities, allergies and medical conditions.  The Makeup Artist cannot be held liable for any losses that are incurred due to the Client’s failure to inform them of any known condition. The Makeup Artist reserves the right to refuse service to the Client or members of the Party for, but not limited to, abusive and threatening behaviour.

**5.** **Cancellations by the Client**

a. Should you wish to cancel your provisional booking before the deposit is paid, no charges will be levied but the date will be released.

b. Should you wish to cancel your booking after the deposit has been paid, charges will be added to your account that will reflect the reasonable costs and losses incurred by the Makeup Artist:

i. Cancellation 30 days or earlier from the date of the Event = loss of deposit.

ii. Cancellation between 15 and 29 days from the date of the Event = cancellation charge equivalent to 60% of the total cost of the booking.

iii. Cancellation between 8 and 14 days from the date of the final appointment = cancellation charge equivalent to 75% of the total cost of the booking.

iv. Cancellation within 7 days of the Event = cancellation charge equivalent to 100% of the total cost of the booking.

c. Should the client wish to cancel this booking at any stage, written notice must be sent either to nadia.lynn@hotmail.com or Nadia’s Makeup Artistry, c/o 16 Chiltern Gardens, Watlington, Oxfordshire, OX49 5QW. Cancellation will take effect from the date of receipt of the written cancellation and you will receive written confirmation of your cancellation and any cancellation charges that may have been levied. Proof of posting is not proof of receipt therefore the Client is advised to check that the cancellation has been received.

**6. Cancellations by us**

a. Until the deposit is received, no booking, provisional or otherwise is made.

b. Once the booking is confirmed, the date will be reserved for the Client. The Makeup Artist will attend the Event date and provide the services listed. Should any problems arise, you will be informed as soon as reasonably practicable by your preferred method of contact. The Makeup Artist will do all that they reasonably can to fulfil their obligations to you. However in the unlikely event that the problem renders the performance of their obligations impossible it may be necessary to cancel the booking. Should this occur you will be contacted by phone and every reasonable effort will be made to assist you in making alternative arrangements. Where no other suitable alternative can be arranged, a full refund of the deposit will be paid to the Client. No further compensation will be offered.

**7. Confidentiality**

All information provided by the Client shall be treated with the requisite confidentiality and will only be available to the Makeup Artist. Your personal details will not be made available to any other company without your express written agreement.

**6. Photography**

The Client agrees that the Makeup Artist may use any photography for publicity purposes which include, but are not limited to, the Makeup Artist’s website and social media pages.

**7. Travel Expenses**

The client will cover any necessary travel expenses of the Makeup Artist as agreed at time of booking. The costs are set out below:

a. 0 - 15 miles: no charge

b. 16 - 35 miles: £20 charge

c. 36 - 55 miles: £30 charge

d. 56 - 75 miles: £45 charge

e. 76 - 95 miles: £60 charge

f. 96 miles + : to be negotiated

**12. Recommendations**

a. It is recommended that the Client makes themselves familiar with the services to be provided and the products to be used.

b. It is recommended that the Client takes out the requisite insurance, for example wedding insurance to assist should any problems arise.

c. It is recommended that the Client provides contact details that will allow the Makeup Artist to contact the Client at any reasonable time and one to which the Client would have regular access to check for messages.

By financially securing your deposit you accept these terms of contract.